Welcome to the TAHU Medicare Summit



TAHU Annual Conference Important FAQ's

Once you have registered at TAHU.org, you will still need to Log In to the conference through Accelevents.

Everyone registered on TAHU.org by Monday, January 25 will receive an email from accelevents.com with your login instructions. *The email will come from events@accelevents.com. Please add this email address to your address book now*. You will need this email to access the conference, please do not delete it – please save it in your Inbox, you will need it again.

When you receive the email, add the event to your calendar, then scroll down and Click Join the Event. When you get to the conference page, click Sign up at the top right of your screen. Create your login and password using the same email address.

You should set up your login before January 29 and begin registering for CE courses. You will be able to join a class onsite if you decide to, but pre-registering will ensure that the process goes smoothly.

Click **HERE** for a more information and some troubleshooting tips.

On the morning of Friday, January 29, what should I do?

On the morning of Friday, January 29 you will be able to enter the event hub after 7:00 a.m. Central Time. Click <u>HERE</u> for a video of instructions to set up your profile for networking, setting up meetings with exhibitors or attendees, and some other things you'll be able to do.

Note – we are using the Main Stage, Breakout Sessions and the Exhibitor booths.

How do I make sure I get my CE Credits?

To get your CE credits, you must:

First: You must be licensed in Texas. CE's will no be applied to other states.

Next: Email admin@tahu.org with your license number NOW if you have not already done so.

- 1. Type your name into the chat box at the beginning of each course session.
- 2. Answer ALL of the polling questions asked during the session.
- 3. Type your name into the chat box at the end of each course session.

You must do this for each course that you wish to receive credit for. If you do not answer ALL of the polling questions, you will not receive credit. If you have technical difficulties submitting your polling answer, please email admin@tahu.org with the session name, polling answer and reason for your difficulty. This email must be received within 30 minutes of the end of the session or you will not be given credit for your answer.

The conference cannot be attended on the phone, you must be on a computer viewing the speaker in order to receive credit.

How will I earn a chance to win prizes valued up to \$1,000?

TAHU will be raffling off prizes valued up to \$1,000 for attendees!

The top earner will automatically win a \$300 Amazon gift card.

Second place will earn a \$200 Amazon gift card.

The top 40 earners will be entered into a drawing for five \$100 Amazon gift cards!

Here's how you earn points!

·Visit - Visit a booth for a minimum of 20 seconds to gain 5 points

- Watch Watch a video for a minimum of 20 seconds to gain 5 points
- ·Chat Chat with booth or a booth rep to gain 20 points
- ·Link Click Click on a link in a booth to gain 5 points
- Document Download Download a document in a booth to gain 5 points
- Click Please Contact Me or Request Meeting to gain 20 points You will be able to check your standing at any time by visiting the event lobby during the conference.

When can I start visiting exhibitor booths?

The show will open at 7:00 a.m. Central time on Friday January 29 and will close at 7:00 p.m. Official exhibitor hours are:

10:15-10:45 am 12:00-1:00 p.m. 3:00-3:30 p.m.

Representatives will be in their booths to talk and/or chat with you during these hours. You may visit booths to look at their offerings at any time during conference hours that you are not in a CE class.

How can I make an appointment to talk to exhibitors?

You can use the "Please Contact Me" button to request that someone from the company contact you. They will receive your email address and will contact you via email.

How can I meet up with another attendee?

Click <u>HERE</u> to read an article that will show you how to meet up with other attendees.

In the People section, you can connect with other attendees and you can talk live with them by pressing the video camera button. Pressing that button will alert another attendee that you're requesting a video meeting with them. You'll be video conferencing inside the Accelevents portal, no additional video conferencing tool will be necessary. Please note, the portal will not remind you about this meeting, you will need to put it on your own calendar to remind you.

How can I control chat notifications?

You can determine how to be notified by system notifications or sound for your Direct Messages, Lobby Chat, Session Channels and Exhibitor Channels. Each chat box has a settings "cog" in the top right corner that you can use to make your choice for notification.

